The class is designed for law enforcement officers of all experience levels as a comprehensive review of the attributes of excellent police reports. The class discusses how to properly document the events and evidence of law enforcement actions while also helping officers understand the importance of documentation as liability protection and the boundaries of qualified immunity.

Additionally, the class reviews the basics of courtroom (and Bureau of Motor Vehicle) testifying using report exemplars created by the attendees in class. Officers are introduced to all of the participants in the courtroom process, their basic roles, and the basic rules of trial. Also, the class covers the fundamentals of courtroom preparation, direct examination, cross-examination, and concludes with mock trial exercises.

The instructors include a retired Maine district court judge and career first line police supervisor who is now an attorney.